



## SUNNYMEDE JUNIOR SCHOOL

The Meadoway, Billericay, Essex CM11 2HL

Headteacher: Mrs Ronnie Branch BEd (Hons). NPQH

Telephone: 01277 651364 Fax: 01277 634209

e-mail: [admin@sunnymede-jun.essex.sch.uk](mailto:admin@sunnymede-jun.essex.sch.uk)

[www.sunnymede-jun.ik.org](http://www.sunnymede-jun.ik.org)

16<sup>th</sup> December 2015

Dear Parents and Carers,

As stated in our autumn term letter regarding clubs, we agreed to review attendance for clubs where there was a waiting list. Information about each club for the spring term is listed below; please read carefully and ask at the school office if you have any questions whatsoever.

At the end of this letter, you will find a table giving information about the dates the clubs will run and also some general reminders about clubs.

For those parents receiving a separate club offer letter please return to the school office as soon as possible but no later than the morning of Wednesday 6<sup>th</sup> January in order to guarantee a place. If a form has not been returned by then, we will assume the place is not wanted and offer it to another child.

### **Choir**

All children who attended choir in the autumn term will automatically receive a place in the spring term as we do not have a waiting list. If your child no longer wishes to attend, please inform the school office.

### **Recorders**

All children who attended recorder club in the autumn term will automatically receive a place in the spring term as we do not have a waiting list. If your child no longer wishes to attend, please inform the school office.

### **Netball**

All children who attended netball club in the autumn term will automatically receive a place in the spring term as we do not have a waiting list. If your child no longer wishes to attend, please inform the school office.

### **Cookery**

Cookery has now finished for those children who attended in the autumn term. As we have a very long waiting list for this club we have decided to offer places on a half termly basis with each club running for 5 weeks in the spring term. You will be sent a separate letter if your child has been offered a place detailing the half term allocated to them.

### **Green Club**

All children who attended green club in the autumn term will automatically receive a place in the spring term as we do not have a waiting list. If your child no longer wishes to attend, please inform the school office. There

are three places available, please contact the office directly if you are interested. Places will be offered on a first come first serve basis.

### **Ukulele**

All children who attended netball club in the autumn term will automatically receive a place in the spring term as we do not have a waiting list. If your child no longer wishes to attend, please inform the school office.

### **Lego**

The last session has now taken place for all children who attended Lego club in the autumn term. Parents of children on the waiting list will receive a separate letter today if your child has been offered a place in the spring term.

### **Sewing**

The last session has now taken place for all children who attended sewing club in the autumn term. Parents of children on the waiting list will receive a separate letter today if your child has been offered a place in the spring term. In addition we have three places available, please contact the office directly if you are interested. Places will be offered on a first come first serve basis.

### **Art**

The last session has now taken place for all children who attended art club in the autumn term. Parents of children on the waiting list will receive a separate letter today if your child has been offered a place in the spring term. In addition we have five places available, please contact the office directly if you are interested. Places will be offered on a first come first serve basis.

### **Dance**

All children who attended dance in the autumn term will automatically receive a place in the spring term as we do not have a waiting list. If your child no longer wishes to attend, please inform the school office.

### **Tag Rugby**

All children who attended tag rugby in the autumn term will automatically receive a place in the spring term as we do not have a waiting list. If your child no longer wishes to attend, please inform the school office.

### **Upper School Football**

All children who attended upper school football in the autumn term will automatically receive a place in the spring term as we do not have a waiting list. If your child no longer wishes to attend, please inform the school office.

### **Lower School Football**

The last session has now taken place for all children who attended lower school football in the autumn term. Those on the waiting list will be offered a place in the spring term and a separate letter will be sent home today. We also have a few places available for the spring term. Please contact the school office directly if your child is interested and spaces will be offered on a first come first serve basis. If these remaining places are not filled they will be offered to children who attended in the spring term (drawing names out of a hat to ensure fairness).

### **Homework**

Homework club takes place every Tuesday lunchtime from 12:05 to 12.35. Children can attend as and when they need to on Tuesday lunchtime but must take responsibility for remembering to attend. They need to remember to bring any homework that needs completion, along with a pencil / pen etc. If they wish to complete their Mathematics homework, they will need to bring their password.

### **Multi-skills**

This club runs on an invite only basis. The last session has now taken place for all children who attended multi-skills in the autumn term. A letter will be sent to parents this week if they are being invited to multi-skills club for the spring term.

### **Clubs run by external providers**

The following clubs are run by external providers and we are not involved in the decision making about who attends these clubs: gymnastics, karate, basketball, rock band, tennis

If you are interested in your child attending any of these clubs, please contact the school office who will be able to give you the contact details of the external provider so you can communicate with them directly to see if there are spaces available.

### **Clubs in Table 1:**

Clubs in this table are run by members of staff or parents who have kindly offered their time to run a club.

<b>TABLE 1</b>							
<b>Day</b>	<b>Time</b>	<b>What</b>	<b>Led by</b>	<b>Year groups</b>	<b>Cost</b>	<b>Start date</b>	<b>End date</b>
<b>Monday</b>	3:15-4:15	Sewing	Mrs Jarmy	All	£2 per term	<b>11.1.16</b>	<b>21.3.16</b>
<b>Monday</b>	3:15-4:30	Art	Mrs Hervey	4/5/6	£2 per term	<b>11.1.16</b>	<b>21.3.16</b>
<b>Tuesday</b>	12:05-12:35	Lego	Mrs Burgess/ Mrs Freestone/Mrs Whaplington	All	N/A	<b>12.1.16</b>	<b>22.3.16</b>
<b>Tuesday</b>	3:15-4:30	Multi-sports	Ricky Juson	Invite only	N/A	<b>5.1.16</b>	<b>15.3.16</b>
<b>Tuesday</b>	3:15-4:15	U/S football	Mr McDermid	5,6	N/A	<b>12.1.16</b>	<b>22.3.16</b>
<b>Wednesday</b>	12:05-12:35	Choir	Mrs Pye/ Mrs Whybrow	All	N/A	<b>6.1.16</b>	<b>22.3.16</b>
<b>Wednesday</b>	3:15-4:15	Netball	Miss Hicks	5,6	N/A	<b>13.1.16</b>	<b>23.3.16</b>
<b>Wednesday</b>	3:15-4:15	Tag Rugby	Mr Evans	All	N/A	<b>13.1.16</b>	<b>23.3.16</b>
<b>Tuesday</b>	12:05-12:35	Homework	Mrs Bicheno / Miss King	All	N/A	<b>12.1.16</b>	<b>15.1.16</b>
<b>Thursday</b>	12:05 – 12:35	Recorders	Mrs Pye	All	N/A	<b>14.1.16</b>	<b>24.3.16</b>
<b>Thursday</b>	3:15-4:15	Dance (with cheerleading)	Miss Mitchell	All	N/A	<b>14.1.16</b>	<b>17.3.16</b>
<b>Thursday</b>	3:15-4:15	L/S Football	Mr McDermid	3/4	N/A	<b>14.1.16</b>	<b>17.3.16</b>
<b>Thursday</b>	3:15-4:30	Cookery	Miss Kneller & Miss Coombes	5/6	£2 per session -PAYG	<b>14.1.16</b>	<b>17.3.16</b>
<b>Thursday</b>	3:15-4:30	Green Club	Mrs Hathaway / Mrs Maclean	3/4	N/A	<b>14.1.16</b>	<b>17.3.16</b>
<b>Friday</b>	12:10-12:40	Ukulele	Mrs Grimes	4,5,6	£10	<b>15.1.16</b>	<b>18.3.16</b>

### **Clubs in Table 2:**

These are run by external providers but take place in the school. If your child is interested in attending any of these clubs, please ask at the school reception for a letter / leaflet for the relevant club. Where available, the leaflets/letters for clubs in this section have also been uploaded to the 'Clubs' section of the school website and you can read the information and contact the club provider directly. A separate Parentmail will be sent out about rock band.

<b>TABLE 2</b>							
Check separate Parentmail/leaflets for these clubs or on the school website							
<b>Day</b>	<b>Time</b>	<b>What</b>	<b>Led by</b>	<b>Years</b>	<b>Cost</b>	<b>Start date</b>	<b>End date</b>
<b>Monday</b>	3:30 – 4:15pm	Karate	Lisa Shaw	All	£3.50 per session (pay as you go)	11.1.16	To be advised
<b>Monday</b>	4.30 – 5.30p.m.	Gymnastics	Ricky Juson	All	£3.50 per session (pay as you go)	11.1.16	To be advised
<b>Tuesday</b>	7:45-8:45 am	U/S Basketball	James Potter	5,6	£45	To be advised	To be advised
<b>Wednesday</b>	7:45-8:45 am	L/S Basketball	James Potter	3,4	£45	To be advised	To be advised
<b>Wednesday</b>	3:30-4:30	Rock Band	Darran Smith	All	£4 per session	13.1.16	To be advised
<b>Friday</b>	3:30 – 4:15pm	Tennis	Nicki Waring(BLTC)	All	£21	15.1.16	To be advised

### **Some reminders about clubs**

#### **Waiting Lists for the summer term**

If your child is not on a waiting list for any of our clubs and is interested in a place for the summer term, please speak to Mrs Oliver in the main school office and their name will be added to the waiting list. This does not guarantee a place but we will inform you of the outcome nearer the time.

#### **Information about sport related clubs**

For sport related clubs that take place outside (netball, tag rugby, football), it is your child's responsibility to ensure that they have warm clothing and appropriate footwear. For football, children **MUST** have shin pads and long socks in order to participate. For all sports-related clubs, children should have a filled water bottle with their name on it.

#### **Behaviour whilst attending school clubs**

Children are expected to behave well during clubs and following instructions to ensure clubs run smoothly and all children are safe. If we feel a child is not behaving appropriately, we may offer their place to another child. We would contact you to discuss this.

#### **Cancellation of clubs**

Whilst we try not to cancel clubs, this is sometimes inevitable for a number reasons (weather, illness of the person running the club, other unforeseen circumstances) and we reserve the right to do so at short notice. If we do need to cancel a club at short notice, we will contact parents via Parentmail or phone as soon as we can. Please ensure you are easily contactable by phone on the day of your child's club so you can pick up

messages quickly, including in the event of an emergency during the club. Where a paid club is cancelled, an additional session will be re-scheduled or a reimbursement will be made for the missed session.

### **After School Collection arrangements**

Children will only be allowed to attend after school activities on the understanding that they are collected promptly and in person by a parent or approved responsible adult or older sibling, as we need to ensure they reach home safely as it becomes dark early.

### **Duration of Clubs**

Club places are allocated for the spring term only, except cookery where there is a very long waiting list. Places for cookery club are, therefore, allocated on a half termly basis (which will run until half term and attendance is reviewed thereafter). The start and end dates are noted on the table.

At the end of the spring term, club places will be reviewed for the summer term and a letter similar to this will be sent out

### **Expectation to attend**

If your child has been accepted to attend a club, it is expected that they attend all sessions, unless ill. Those running clubs give their own time to run them and it is discourteous and disruptive if children do not attend regularly, particularly when there may be others on a waiting list.

### **Payments**

Where there is a payment for a club needed, details will be given on the separate permission for that will be sent home. Those offered a place on cookery club need to bring £2 per week (pay as you go).

Kind regards,

Ronnie Branch  
Headteacher