



## SUNNYMEDE JUNIOR SCHOOL

The Meadoway, Billericay, Essex CM11 2HL

Headteacher: Mrs Ronnie Branch BEd (Hons). NPQH

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20<sup>th</sup> April 2016

Dear Parents and Carers,

We have carried out a review of club attendance for the summer term. Information about each club for the summer term is listed below; please read carefully and ask at the school office if you have any questions whatsoever.

At the end of this letter, you will find a table giving information about the dates the clubs will run and also some general reminders about clubs.

For those parents receiving a separate club offer letter please return to the school office as soon as possible but no later than the morning of Monday 25<sup>th</sup> April in order to guarantee a place. If a form has not been returned by then, we will assume the place is not wanted and offer it to another child.

### **Choir**

All children who attended choir in the autumn / spring terms will automatically receive a place in the spring term as we do not have a waiting list. If your child no longer wishes to attend, please inform the school office. If you have a child who has not attended choir this year but would like to join for the summer term, there are a few places available and you should contact Mrs Oliver directly in the school office.

### **Recorders**

All children who attended recorder club in the autumn / spring terms will automatically receive a place in the summer term as we do not have a waiting list. If your child no longer wishes to attend, please inform the school office. There are a few places available. If your child is interested, please speak to Mrs Oliver in the school office

### **Netball**

All children who attended netball club in the autumn/ spring terms will automatically receive a place in the spring term as we do not have a waiting list. If your child no longer wishes to attend, please inform the school office. There are a few places available. If your child is interested, please speak to Mrs Oliver in the school office.

### **Cookery**

Cookery has now finished for those children who attended in the spring term. As there was a high demand for this club, we will continue to offer places on a half termly basis with each club running for 5 weeks in the

summer term. Parents of children who have been offered a place have already been informed of this, along with the dates.

### **Green Club**

The last session for all children who attended Green club in the spring term will take place on Thursday 21<sup>st</sup> April. Places for this club are for invitation only for the summer term and you will receive a separate invite letter for this.

### **Ukulele**

Thank you to all those pupils who have attended and enjoyed ukulele club this year. This club does not run in the summer term but we hope to resume in the autumn term.

### **Lego**

Thank you to all those pupils who have attended and enjoyed Lego club this year. This club does not run in the summer term but we hope to resume in the autumn term.

### **Sewing**

Children currently attending sewing club are working on projects which will finish at varying times and therefore will retain their places until they complete their personal projects. Children currently on the waiting list will be offered places as soon as projects are completed and a space becomes available.

### **Art**

The last session has now taken place for all children who attended art club in the spring term. Parents of any children on the waiting list will receive a separate letter this week if your child has been offered a place in the summer term. In addition we have eight places available. Please contact Mrs Oliver directly if you are interested. Places will be offered on a first come first serve basis.

### **Dance**

All children who attended dance in the spring term will automatically receive a place in the summer term as we do not have a waiting list and they are working on a performance. If your child no longer wishes to attend, please inform the school office.

### **Tag Rugby**

All children who attended tag rugby in the spring term will automatically receive a place in the summer term as we do not have a waiting list. If your child no longer wishes to attend, please inform the school office.

### **Upper School Football**

All children who attended upper school football in the spring term will automatically receive a place in the summer term. Children currently on the waiting list will receive a separate letter inviting them to attend. If your child no longer wishes to attend, please inform the school office.

### **Lower School Football**

There has been a high demand for this club over the last two terms. During the summer term we run football for the first half term only. After half term this converts to a general summer sports club. To ensure fairness all children who have attended lower school football during the autumn and spring will receive an invitation to either attend football club this half term or summer sports club after half term. Their names put into a hat to determine which club they will be invited to attend.

### Homework

Homework club takes place every Tuesday lunchtime from 12:05 to 12.35. Children can attend as and when they need to but must take responsibility for remembering to attend. They need to remember to bring any homework that needs completion, along with a pencil / pen etc. If they wish to complete their Mathematics homework, they will need to bring their password.

### Cricket Club

During the summer term we will be offering the opportunity to attend cricket club with Mr Tait on a Thursday afternoon between 3.15 and 4.30 p.m. Mr Tait will send a letter home to all children in Year 4 and 5 with further details and a response slip. Places will be allocated on a first come, first serve basis.

### Multi-skills

This club runs on an invite only basis. The last session has now taken place for all children who attended multi-skills in the spring term. As there are a number of children who we would like to give a further opportunity to attend we will be inviting groups of children to attend for a period of 5 weeks at a time throughout the remainder of the academic year. A separate letter will be sent home individually inviting children to attend.

### Clubs run by external providers

The following clubs are run by external providers and we are not involved in the decision making about who attends these clubs: gymnastics, girls' football, karate, basketball, rock band, tennis

If you are interested in your child attending any of these clubs, please contact the school office who will be able to give you the contact details of the external provider so you can communicate with them directly to see if there are spaces available.

### Clubs in Table 1:

Clubs in this table are run by members of staff or parents who have kindly offered their time to run a club.

<b>TABLE 1</b>							
<b>Day</b>	<b>Time</b>	<b>What</b>	<b>Led by</b>	<b>Year groups</b>	<b>Cost</b>	<b>Start date</b>	<b>End date</b>
<b>Monday</b>	3:15-4:15	Sewing	Mrs Jarmy	All	£2 per term	<b>25.4.16</b>	<b>11.7.16</b>
<b>Monday</b>	3:15-4:30	Art	Mrs Hervey	4/5/6	£2 per term	<b>25.4.16</b>	<b>11.7.16</b>
<b>Tuesday</b>	12:05-12:35	Homework	Mrs Bicheno / Miss King	All	N/A	<b>26.4.16</b>	<b>12.7.16</b>
<b>Tuesday</b>	3:15-4:30	Multi-sports	Ricky Juson	Invite only	N/A	<b>tba</b>	<b>tba</b>
<b>Tuesday</b>	3:15-4:15	U/S football	Mr McDermid	5,6	N/A	<b>26.4.16</b>	<b>tba</b>
<b>Wednesday</b>	12:05-12:35	Choir	Mrs Pye/ Mrs Whybrow	All	N/A	<b>27.4.16</b>	<b>13.7.16</b>
<b>Wednesday</b>	3:15-4:15	Netball	Miss Hicks	5,6	N/A	<b>27.4.16</b>	<b>13.7.16</b>
<b>Wednesday</b>	3:15-4:15	Tag Rugby	Mr Evans	All	N/A	<b>27.4.16</b>	<b>13.7.16</b>
<b>Thursday</b>	12:05 – 12:35	Recorders	Mrs Pye	All	N/A	<b>28.4.16</b>	<b>14.7.16</b>
<b>Thursday</b>	3:15-4:15	Dance (with cheerleading)	Miss Mitchell	All	N/A	<b>28.4.16</b>	<b>14.7.16</b>
<b>Thursday</b>	3:15-4:15	L/S Football	Mr McDermid	3/4	N/A	<b>28.4.16</b>	<b>tba</b>
<b>Thursday</b>	3:15-4:30	Cricket	Mr Tait	4/5	N/A	<b>28.4.16</b>	<b>14.7.16</b>
<b>Thursday</b>	3:15-4:30	Cookery	Miss Kneller & Miss Coombes	5/6	£2 per session -PAYG	<b>tba</b>	<b>tba</b>
<b>Thursday</b>	3:15-4:30	Green Club	Mrs Hathaway / Mrs Maclean	3/4	N/A	<b>28.4.16</b>	<b>14.7.16</b>

### **Clubs in Table 2:**

These are run by external providers but take place in the school. If your child is interested in attending any of these clubs, please ask at the school reception for a letter / leaflet for the relevant club. Where available, the leaflets/letters for clubs in this section have also been uploaded to the 'Clubs' section of the school website and you can read the information and contact the club provider directly. A separate Parentmail will be sent out about rock band. Please note that if there are any issues during the period your child attends any of these clubs, you should make contact with the club provider directly, using the contact they should have provided you with.

<b>TABLE 2</b>							
Check separate Parentmail/leaflets for these clubs or on the school website							
<b>Day</b>	<b>Time</b>	<b>What</b>	<b>Led by</b>	<b>Years</b>	<b>Cost</b>	<b>Start date</b>	<b>End date</b>
<b>Monday</b>	3:30 – 4:15pm	Karate	Lisa Shaw	All	£3.50 per session (pay as you go)		
<b>Monday</b>	4.30 – 5.30p.m.	Gymnastics	Ricky Juson	All	£3.50 per session (pay as you go)		
		Girls' Football	Ricky Juson	Invite only in the first instance			
<b>Tuesday</b>	7:45-8:45 am	U/S Basketball	James Potter	5,6	£45		
<b>Wednesday</b>	7:45-8:45 am	L/S Basketball	James Potter	3,4	£45		
<b>Wednesday</b>	3:30-4:30	Rock Band	Darran Smith	All	£4 per session		
<b>Friday</b>	3:30 – 4:15pm	Tennis	Nicki Waring(BLTC)	All	£21		

### **Some reminders about clubs**

#### **Waiting Lists for the summer term**

If your child is not on a waiting list for any of our clubs and is interested in a place this term, please speak to Mrs Oliver in the main school office to see if a place is available.

#### **Information about sport related clubs**

For sport related clubs that take place outside (netball, tag rugby, football), it is your child's responsibility to ensure that they have warm clothing and appropriate footwear. For football, children **MUST** have shin pads and long socks in order to participate. For all sport-related clubs, children should have a filled water bottle with their name on it.

#### **Behaviour whilst attending school clubs**

Children are expected to behave well during clubs and follow instructions to ensure clubs run smoothly and so that all children are safe. If we feel a child is not behaving appropriately, we may offer their place to another child. We would contact you to discuss this. If a payment has been made for the club, a reimbursement would be made.

#### **Cancellation of clubs**

Whilst we try not to cancel clubs, this is sometimes inevitable for a number reasons (weather, illness of the person running the club, other unforeseen circumstances) and we reserve the right to do so at short notice. If

we do need to cancel a club at short notice, we will contact parents via Parentmail or phone as soon as we can. Please ensure you are easily contactable by phone on the day of your child's club so you can pick up messages quickly, including in the event of an emergency during the club. Where a paid club is cancelled, an additional session will be re-scheduled or a reimbursement will be made for the missed session.

### **After School Collection arrangements**

Children will only be allowed to attend after school activities on the understanding that they are collected promptly and in person by a parent or approved responsible adult or older sibling, as we need to ensure they reach home safely.

### **Duration of Clubs**

Club places are allocated for the summer term only, unless stated otherwise e.g. cookery where there is a very long waiting list. Places for cookery club are, therefore, allocated on a 5 weekly basis.

### **Expectation to attend**

If your child has been accepted to attend a club, it is expected that they attend all sessions, unless ill. Those running clubs give their own time to run them and it is discourteous and disruptive if children do not attend regularly, particularly when there may be others on a waiting list. If your child no longer wishes to attend a club for a good reason, parents must inform the school office so they can remove them from the register. This is crucial for safeguarding purposes. If your child is absent for two weeks in succession, we may remove them from the register, unless there is a good reason and we have been advised of this by the parents.

### **Payments**

Where there is a payment for a club needed, details will be given on the permission slip that will be sent home. Those offered a place on cookery club need to bring £2 per week (pay as you go).

Please speak with Mrs Oliver in the school office if you have any queries about clubs.

Kind regards,

Ronnie Branch  
Headteacher