

All Parents should complete this form and return it to the school office if they will not always be collecting their child every day themselves.

END OF DAY EXITING ARRANGEMENTS
Permission Slip for my Child to be released from class at the end of the Day

Name of child: _____ Class/Teacher: _____

For Year 5 and 6 pupils only:

My child is in Year 5/6 and I give them permission to walk home every day

My child is in Year 5/6 and I give them permission to walk home on the following days:

Monday		Tuesday		Wednesday		Thursday		Friday	
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For children in all year groups:

At the end of the school day, I give permission for my child to be released from the classroom to meet me in another area of the Infant or junior school or at the main school gate.

This will be the case on the following days each week (please tick):

Monday		Tuesday		Wednesday		Thursday		Friday	
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And / Or

If your child will be collected from the classroom, please name the name of any adults below who you give permission to collect your child, their relationship to the child and on what days:

Any other relevant information we need to know:

Signed: _____ Parent's Name: _____ Date: _____

**Please advise the school immediately if this arrangement should change.
Please avoid ringing with last minute changes just before the bell goes at 3:15pm, as we cannot guarantee a message reaching class at very short notice.**

Please return to the class teacher or the main junior school office as soon as possible.

IF WE DO NOT RECEIVE THIS FORM COMPLETED, WE WILL ASSUME YOU WILL BE COLLECTING YOUR CHILD DAILY

