



Artsmark  
Silver Award  
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## SUNNYMEDE JUNIOR SCHOOL

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8<sup>th</sup> March 2022

Dear Parents/Carers

As many of you are aware, the PTA events are back in full swing now and are back on track to raising funds to put back into the school in order to benefit the pupils. However, in order for the Sunnymede PTA events to go ahead and run smoothly, the PTA team requires some willing volunteers to help alongside our PTA members for the following tasks:

### Present selling - (mothers/father's day & Xmas)

- buying presents
- wrapping presents
- selling presents

### Raffle events

- organise prizes
- buying & selling of tickets
- running of events
- helpers on refreshments stall
- helpers on raffle stall
- setting up helpers
- putting away helpers

### PTA Christmas gifts/cards

- sending out order forms
- collecting order forms
- ordering items via website
- delivering items to school/classrooms

### Film night

- buying of snacks
- organising the film
- setting up helpers
- putting away helpers

### Summer fair

- sorting of sweets & bottle donations

- help on stalls
- setting up helpers
- putting away helpers

Discos

- setting up helpers
- during event helpers
- putting away helpers

**If you feel you are able to give even just an hour of your time to help with any of the above please send us an email at [sunnymedepa@gmail.com](mailto:sunnymedepa@gmail.com) stating what tasks you would be able to assist with.**

Many thanks

Sunnymede PTA