

SUNNYMEDE JUNIOR SCHOOL

Learning for a Better Tomorrow

UNIFORM POLICY AND DRESS CODE



Approved by Governing Body: June 2022

Review: Annually

This Review : June 2022

Next Review: June 2023

FOR IMPLEMENTATION SEPTEMBER 2022

Headteacher's signature	Co-Chair of Governor's signature
	<i>M. Thomas</i> <i>K. Bleakley</i>

Introduction

This policy has been written in-line with the following guidance:

- Non-Statutory Guidance: School Uniforms 19th November 2021 (GOV.UK)
<https://www.gov.uk/government/publications/school-uniform/school-uniforms>
- Statutory Guidance: Cost of School Uniforms 19th November 2021 (DfE)
<https://www.gov.uk/government/publications/cost-of-school-uniforms/cost-of-school-uniforms>
- Human Rights Act 1998
- Equality Act 2021

At Sunnymede Junior School, we pride ourselves in our pupils being smart, well presented and ready for learning. It is our school policy that all children wear school uniform when attending school, or when participating in school-organised events outside normal school hours. We ask children to take pride in their personal appearance, as this indicates that they also take pride in being part of their school community and are ready to learn.

Our uniform is designed to be accessible to all, smart but comfortable and provide value for money. Much of the school uniform listed in this policy is easily available at very competitive prices at local shops, supermarkets or online. Whilst a small number of our uniform items carry the Sunnymede logo, and we do prefer children to wear these items where possible, parents are permitted to source the same items without the logo if required. **The only exception to this is the royal blue sweatshirt, jumper or cardigan, which should have the school logo.** A complete list of the school uniform is set out later in this policy, including essential and optional items. APPENDIX 1 also sets out where each item can be purchased and some important points to remember before purchasing. Prospective parents and carers will be informed of the school uniform policy and our expectations prior to joining.

Aims and objectives

Our policy on school uniform is based on the belief that we are pleased to wear a uniform that:

- Promotes the ethos of the school and a sense of pride
- Helps to create a sense of identity, community and belonging
- Supports the school's commitment to inclusion
- Prevents pupils from wearing 'fashion clothes' that could be distracting in class
- Is practical, smart, and designed with health and safety in mind
- Is considered to be good value for money
- Sets an appropriate tone for learning

The Role of Parents and Carers

We believe firmly that one of the responsibilities of parents is to ensure that their child has the correct uniform and PE kit, and that it is clean, in good repair and that the child's name is clearly labelled on all items. Parents and carers are asked to show their commitment to adhering to the school uniform policy by signing the Home School Agreement when they enrol their child to our school.

If a parent has difficulties for any reason with fulfilling this request, they are asked to speak confidentially to a senior member of staff to discuss any barriers. Parents should be assured that we will do all we can to help in the strictest of confidence.

We recognise that there may be one-off situations when a child who normally wears the correct uniform and P.E. kit is unable to do so due to an unforeseen and exceptional circumstance or emergency; we will, of course, be sensitive and sympathetic to this. However, where it is noted that a pupil fails to wear the correct uniform on a second occasion, the child will bring home a letter in a sealed envelope to alert you to the fact that your child is not wearing uniform in line with school policy. The member of staff issuing the letter will not discuss the matter with the child, though may ask initially if there is a reason they are not wearing their uniform or P.E. kit. This will never be done in the presence of other pupils and they will not be made to feel awkward or responsible, as we believe it remains the responsibility of the parent to ensure children are wearing the correct uniform,

If a letter does not result in the correct uniform being worn and the issues persist, the Headteacher or a senior member of staff will contact the parent so they can work together remove any barriers to the correct uniform being worn. In the unusual circumstance that this does not resolve the problem, the child may be given – where it is available – the correct item of clothing to wear for the day and asked to change into this when they arrive at school.

Whilst schools do have the right to sanction pupils for not wearing appropriate uniform, we will avoid this, except in exceptional circumstances and in consultation with the parent.

The Role of Governors

The governing body supports the Headteacher in agreeing, implementing, monitoring and reviewing the school uniform policy. It works to ensure best value for money and that uniform costs are reviewed regularly. It also seeks the views of parents to ensure they agree with and support this policy. With the Headteacher, they consider any requests from parents to have special dispensations made and considers all representations from parents. It liaises with the Headteacher to ensure that the policy is implemented fairly, sensitively and in line with all statutory and non-statutory guidance.

Affordable Uniform

We appreciate that school uniform can be costly, particularly in families with siblings. It is for this reason that we have the following in place:

Emergency Fund

We have a small, emergency fund that we may be able to use to support families in exceptional circumstances. Please speak to the School Business Manager or Headteacher in the strictest of confidence if you need support in ensuring your child wears the correct uniform.

Out of School Sports Competitions

We have a stock of school P.E. kits that can be loaned to children taking part in competitive events. We also have a small number of t-shirts in house colours for sports day and house mornings that can be loaned for families who may need support with this.

Second hand Uniform Sales

In partnership with the PTA, we hold second-hand uniform in school at least once a term and dates will be published in advance. We cannot guarantee what items and sizes we have available at any one time. If you have items you wish to donate, we will gladly accept them provided they are washed and in a condition suitable for re-sale. They should be placed in the blue uniform recycling bin outside the main school reception.

Laindon Clothing Bank

Although we hold our own second-hand uniform sale, the Laindon clothing bank is another way to purchase affordable uniform:

Website: <https://laindonschooluniformbank.co.uk/>

Facebook page:

https://m.facebook.com/laindonuniformbank/?tsid=0.6294742692377923&source=result&_nodl&refs=rc=deprecated&_rdr

Human Rights, Equality and Discrimination Considerations

The following protected characteristics have been considered when developing our uniform policy to ensure it is inclusive:

- sex
- religion or belief
- race (including colour, nationality, ethnic or national origin)
- disability
- gender reassignment

We recognise that some religions and beliefs require conformity to a particular dress code and we are sensitive to this. However, it is important that any adaptations agreed do not compromise genuine health and safety or security concerns or compromise important school policies. It should be possible for most religious requirements to be met within our policy and we aim to accommodate these, showing flexibility where there is a genuine reason to do so. Any parent or carer who would like an adaptation to be considered should make an appointment with the Headteacher to discuss this.

We also recognise that reasonable adjustments might need to be made for a pupil with a disability and there is flexibility within our policy for this. Again, parents and carers should contact the school office to discuss and agree any adaptations. Temporary adaptations may also be needed, for example if a child has sustained a physical injury.

The uniform options set out in our policy are gender neutral and it is not specified what items boys or girls should or should not wear within the permitted list.

Lost Property

We have a lost property box in the small dining hall. Parents are welcome to come and check for lost items at the end of the school day. This builds up quickly and much lost property is never collected. When the lost property builds up to an unacceptable level, parents will be given a two week window of opportunity to come and look for any items that they think belong to their child. After two weeks have passed, any items not collected – usually those with no or unclear name labels – will either be made available to sell at second-hand uniform sales or recycled in other ways. Labelling your child's uniform clearly and securely will help items get returned to their rightful owner. Named with no name are difficult to be returned.

Purchasing Uniform

Many of our uniform items can be purchased widely online or in local high street stores or supermarkets at competitive prices.

For those few items with a branded school logo, these can be purchased directly from one of these two manufacturers. They also sell some non branded items, such as trousers, shoes, skirts and hair accessories. The tables in Appendix 1 give further detail.

Red Oak Roller – online purchases and available to buy in their Basildon store	https://www.redoakroller.co.uk/sunnymede-junior-school/ Red Oak Roller, 4 Buckwins Square, Burnt Mills Industrial Estate Basildon, Essex, SS13 1BJ
My Clothing – online purchasing only	https://myclothing.com/collections/sunnymede-junior-school-7455 Online purchases only.

OVERVIEW OF UNIFORM ITEMS

CLASSROOM WEAR (for non-PE days)		
TOPS	BOTTOMS	ALL IN ONE WEAR (optional alternatives to top/bottoms)
Pale blue collared polo shirt with short sleeves (logo optional) AND EITHER <i>Royal blue round neck sweatshirt with logo Essential</i> OR <i>Royal blue cardigan with logo Essential</i>	Grey school style skirt OR Grey school style trousers OR Grey school style shorts	Pale blue/white checked gingham dress for summer weather (optional)* Grey pinafore (over pale blue polo shirt) *All in one 'playsuits' not allowed
SOCKS / TIGHTS	FOOTWEAR	OUTDOOR WEAR ONLY
<p><u>with grey trousers, skirts or shorts:</u> Plain grey or white socks (ankle or knee length)</p> <p>Grey tights can be worn with grey skirts as an alternative to socks.</p> <p><u>with summer dresses:</u> Plain white ankle or knee length socks</p>	<p>Non-PE Days: Plain, flat black school style shoes for non-PE days</p> <p><u>Note:</u> Trainers not allowed unless a PE day</p> <p>See later paragraph on wearing boots for school</p>	<p>Any warm, sensible coat for cold weather</p> <p>OPTIONAL ITEMS FOR OUTDOOR USE ONLY:</p> <p>Royal blue zipped fleece (logo optional)</p> <p>Waterproof jacket (logo optional)</p> <p>Royal blue reversible fleece jacket (logo optional)</p>

PE KIT (for PE days only)		
TOPS	BOTTOMS	FOOTWEAR
Plain white collared polo shirt (optional logo) FOR COLDER WEATHER: Royal blue uniform sweatshirt or cardigan (with logo) * to be worn over white top <i>Totally plain navy or black round neck sweater can be worn instead of the royal blue logo sweater. Zip-up tops and hoodies should not be worn</i>	Royal blue 'shadow stripe' shorts (essential) FOR COLDER WEATHER: <u>Totally plain</u> navy or black jogging bottoms OR <u>Totally plain</u> navy or black sports leggings (but can only be worn underneath blue shorts)	Sensible, sturdy trainers for outdoors (but no 'hi-top' styles) OPTIONAL: Plain black plimsolls may be worn indoors for dance or gymnastics instead of bare feet <u>SOCKS:</u> Plain white or grey socks <i>Tights should not be worn for PE</i>

Y4 SWIMMING

- One piece swimming costume (no shorts or bikinis) OR
 - Short swimming trunks (loose, Bermuda type shorts are not allowed). Trunks must not finish below the knee
- AND
- Plain swim hat (A free hat is provided as part of swimming lessons in the autumn term)
 - Towel
 - Swimming goggles (optional)
 - Waterproof bag for storing uniform in changing rooms

FOOTBALL CLUB

For safety reasons, football boots and shin pads will be needed and should be packed in your child's PE bag to use at the end of the school day

SPECIFIC GUIDANCE ON EXPECTATIONS FOR UNIFORM

(Please read the following section alongside the information set out in the table in Appendix 1)

Footwear: Shoes and Boots

It is vital that all footwear is 'fit for purpose' and provides adequate support. Smart, plain black school shoes must be worn on days when children don't have P.E. They should be sturdy and provide adequate support for use in the playground. For health and safety reasons we do not allow children to wear shoes with platform soles or high heels. Shoes must not have open backs or toes. Trainers must only be worn on PE days and this is detailed in the PE kit section.

Sensible, ankle length boots may be worn to and from school and in the playground during cold or wet weather. However, children are expected to change into shoes when indoors.

Shoes must always be worn with socks or tights for protection and to prevent blisters.

For health and safety reasons, sandals must not be worn.

Skirts, Pinafores and checked summer dresses

Children are required to sit on the floor in assemblies and so all these items should not be too short. We recommend just above the knee.

Skirts should not be tight or clingy as they restrict movement, particularly during playtimes and A-line style skirts or those with box pleats should be worn.

Items should be smart and not made of jersey or sweatshirt material.

Whilst gingham dresses are permitted during warm weather, 'playsuits' are not.

Trousers and shorts

These should be smart and sensible. Slim fit trousers restrict movement and are not recommended.

Shorts should also be smart and not tight fitting. They should be approximately knee length. Shorts made from jersey or fleece are not permitted.

Socks and Tights

The table above sets out what colour socks can be worn depending on the clothing being worn.

Thick tights may be worn but only in grey and only worn with grey skirts or pinafores. Socks should be worn with all other items.

Polo tops, Jumpers and Cardigans

Polo tops should be tucked into trousers and shorts and worn under pinafores. The collar should sit flat and outside of their jumper when worn together.

The royal blue sweatshirt, jumper or cardigan for daily use is the only item of uniform that MUST have the school logo. However, this can also be worn over their white polo top in colder weather during PE lessons, as long it is kept clean and washed regularly if being used for both PE and non PE days.

The zipped blue fleeces sold online are optional but are for outdoor use only. They are particularly useful in spring or early autumn. They are not a substitute as an alternative to a jumper or cardigan.

Hair Ornaments

Hair accessories should be kept to a minimum and should not be of an 'ornamental' nature. Any hair accessories must be either blue, black, white or, when wearing a summer dress, blue / white gingham check pattern can be worn. Hair accessories may include plain headbands, hair clips, hair bands or scrunchies. All must be plain and in the above colours. Hair bands should not have large flowers or other decorations attached to them, though a very small, neat bow is acceptable.

Hairstyles

For health and safety reasons and hygiene reasons, hair that is long (falling below the shoulders) must be tied back. For health and safety reasons, we will provide children with a hair band if they come to school without long hair tied back.

Extreme hairstyles are not appropriate for school. The use of styling products should be kept to a minimum and hair should not be gelled into inappropriate shapes. We ask that parents try to avoid extreme decorative patterns cut into their child's hair or have hair coloured or dyed in a colour that stands out.

Hats and Caps

Children may wear caps in hot weather to offer protection and winter hats in cold weather. They must not be worn indoors. They can be purchased with the school logo but this is not essential and other simple styles in sensible colours are permitted.

Belts

Belts should be plain and simple, with no pattern. They should be of a neutral colour that complements school uniform e.g. black, brown or blue and only be worn if necessary.

Make-up and Nail Varnish

Nail varnish, lip gloss and make up are not permitted. Temporary tattoos are not allowed.

Jewellery and Watches

For health and safety reasons, we do not allow children to wear jewellery. The exceptions to this rule are small, plain gold or silver earring studs in pierced ears. However, children are required to remove earrings themselves prior to a P.E. or swimming lessons and store them independently. In line with the Local Authority Code of Practice, staff members are not permitted to remove or handle them. Ideally, children should not wear earrings on these days.

P.E. is a statutory National Curriculum subject so please make sure that your child has their ear pierced at the start of the summer holidays if this is something you are considering.

A plain, simple and inexpensive watch may worn, though the school will take no responsibility for this at any time. 'Smart' watches with internet access and watches with alarms and buzzers are not allowed. If a teacher believes the watch is distracting the child or those around them from their learning, the teacher reserves the right to ask them not to wear it to school again and will discuss this with the parents.

Bags

Children must bring a suitable bag to school; this can store their reading book, reading record and homework books so they don't get ruined. A 'book bag', a small ruck sack or bag can be used. It is important that any bag can be fastened securely and keep their contents private, as they will be left in the corridor on their pegs during the day. Bags should only contain items they need for school. Blue bags of different styles can be purchased with the school logo but any plain bag without excessive amounts of detail is acceptable.

PE Kit

It is essential that PE kit is considered as important as other aspects of school uniform. The table above and in Appendix 1 gives clear detail about expectations for PE. To make the uniform more cost effective, children can wear their blue sweatshirt or cardigan (with logo) over their white polo top on cold days. Trainers must be worn and, whilst they must be sturdy, hi-top styles are not allowed.

Provided children are wearing the correct PE kit listed in this policy, they may come to school wearing their PE kit on their allocated PE days. If they repeatedly come to school with PE kit that conflicts with our school policy, we reserve the right to ask them to bring their correct PE kit in a bag and change just before the lesson. Alternatively, we may provide them with clean, school P.E. kit to wear.

Where a PE day has to be changed or an additional PE lesson is planned in, parents will be notified the day before or earlier if known. This means that, as a general rule, PE kits should be kept at home when not being worn, minimising the risk of items getting lost. The exception to this is when a child has a before or after school sport club, which is why their PE kit should still be named.

Before school club: children should come to school in the PE kit, then bring a uniform to change into after the club. They should bring a PE bag to store their kit safely that day.

After school club: If the club attended is not on their allocated PE day, children should come to school in the school uniform, then bring their PE kit to change into after school.

Swimming Kit

These take place first thing in the morning. Children may choose to wear the swim kit under their uniform in the morning and remember to bring underwear to change into after the lesson. Verruca socks must be worn if your child has a verruca. Changing rooms can become rather wet with a lot of children in them. Therefore, they need a bag to keep their uniform in whilst swimming. When they return to school, their kit will be very wet and so they need a waterproof bag to store this in on their pegs. This will avoid coats and other items getting wet and damaged.

T-shirts in House Colours

On sports day and at a few other times in the year, we have house competitions. On these occasions, children are asked to wear a plain t-shirt in their house colour. This will be either red, yellow, green or blue. House t-shirts can be purchased from Red Oak Roller either with or without the logo for a reasonable price, though similar plain t-shirts from other high street suppliers are fine. Siblings are placed in the same house so t-shirts can be handed down and reused over time. We have a small number of house coloured t-shirts to loan in exceptional circumstances but these will be on a first come first serve basis.

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APPENDIX 1

BRANDED ITEMS

This table shows the items that it is possible to buy with the Sunnymede logo if you wish. However, the only item that **MUST** have the school logo is the royal blue round neck sweater / jumper/ blue cardigan. It is perfectly acceptable to buy the same item without the logo, so long it is to the same specification in all other ways. These items can be sourced at a range of online or local retailers, many with very competitive prices.

For branded items, the table below shows which of the two companies selling Sunnymede branded products sell each item and the approximate cost (but do not include any delivery costs). Prices are accurate at the time this policy was written but may change prior to the next review of this policy. Always check current prices online.

	Essential or Optional Item?	Availability at Red Oak Roller	Availability at My Clothing	Same product available <u>without logo</u> online or local stores?	Guidance when purchasing items / Expectations
CLASSROOM WEAR and PE					
Royal blue round necked sweatshirt (logo is essential)	Essential for classroom wear (or cardigan option below). Must have logo. Can also be worn in cold weather for PE	£10.75 up to 11 years	£9.99 (up to 12 years)	N/A – logo needed	Long sleeved Round necked Must have Sunnymede logo
CLASSROOM WEAR					
Royal blue cardigan (logo is essential)	Optional alternative to blue sweatshirt. – can be sweatshirt or knitted fabric	£11.95 (sweatshirt fabric) £16 - £22 for knitted version	£10.99 (jersey fabric)	N/A – logo needed	V-neck Sweatshirt or jersey fabric Must have Sunnymede logo
Pale blue collared polo shirt (logo is optional)	Essential item but logo not required	£7.45 up to age 13 yrs.	£6.50	Yes (£11-£17 for 3 pack at Red Oak Roller)	Collar required Short sleeved (wear tucked in)
PE KIT					
White collared polo shirt (logo is optional)	Essential	£7.99	£6.50	Yes (£11.25 for 3 pack at Red Oak Roller)	Short sleeved Wear tucked in

	Essential or Optional Item?	Availability at Red Oak Roller	Availability at My Clothing	Same product available <u>without logo</u> online or local stores?	Guidance when purchasing items / Expectations
SWIMMING					
Waterproof PE bag (logo is optional)	Essential (can also be used for PE and club kits)	£5.75	£5.99	Yes	Any plain colour acceptable but not too bulky.
OUTDOOR WEAR					
Royal blue zipped fleece (logo is optional)	Optional	£15.95	£12.99	Yes	-For non branded items, top must be totally plain -Outdoor only and not an alternative to a sweatshirt or cardigan)
Royal blue waterproof or lined jacket/coat (logo is optional)	Optional	-	£19.99 reversible fleece jacket £14.00 microfleece lined jacket	Yes	
Plain peaked summer cap (logo is optional)	Optional (but recommended for protection in summer)	£5.45	-	Yes	-Any sensible, simple cap in any colour is acceptable
Beanie hat (logo is optional)	Optional (but recommended for warmth in winter).	£6.25	-	Yes	-Any sensible winter hat is acceptable
ACCESSORIES					
BOOK BAG Logo is optional	One of these is essential	£7.94	£5.99	Yes	
STORAGE BAG (rucksack style) Logo is optional		£13-£15	-	Yes	Ruck sacks should be as small as possible and only essential items brought to school
HOUSE MORNING / SPORTS DAY					
T-shirt in house colour (Logo is optional)	Essential for sports day and occasional house mornings	£5.95 (with or without logo)	.	Yes	Any plain t-shirt in your child's allocated house colour is acceptable

NON-BRANDED ITEMS

None of the items below can be branded with the school logo. However, some of the items can still be purchased from either Red Oak Roller or My Clothing at competitive prices. Where available from these suppliers at the time this policy was written, this is indicated on the table below. Please note that there may be delivery charges for online purchases not detailed below.

All items will also be available at many online stores or in supermarkets or local shops at competitive prices.

	Essential or Optional Item?	Availability at Red Oak Roller	Availability at My Clothing	Online or local stores	Guidance when purchasing items / Expectations
CLASSROOM WEAR					
Grey skirt	One of these three is an essential item	£8.50 (Box pleated style)	£8.95 - £10.95 (Box pleat style)	Yes	Smart A-line / box pleat styles acceptable – must be plain Not too short (just above knee) No jersey or tight fitting skirts No frills / details
Grey trousers		£10.59 up to ten years old £12.94 (11yrs+)	£10.99 for 2 pairs £10.99-£14.50 For 2 pairs (more girl friendly)	Yes	No jogging bottoms or legging type trousers Smart school style Standard fit (Slim fit not encouraged as it restricts movement)
Grey shorts		£9.70 / £10.95 (two styles)		Yes	Smart style, just above the knee No jersey shorts
Gingham dress – pale blue check	Optional for warmer weather	-	-	Yes e.g. Asda: £9 for 2 dresses	Checks must be light rather than navy Not too short. No 'playsuits'
Grey pinafore	Optional instead of skirt	£16.99/ £18.75 (two styles)	-	Yes	Not too short No fancy detailing
Black school shoes	Essential	-	Yes – see website	Yes	See important guidance in main policy
Warm coat	Essential	-	-	Yes	Any warm coat but as simple as possible.
socks	Essential	£4.45 Grey triple pack	£9.99 £9.99 for 10 pack of white or grey ankle length)	Yes	Please avoid 'fancy' with bows or frills attached etc. They can be ankle or knee length.
Tights	Thick grey :optional – instead of socks	£3.45	-	Yes	

	Essential or Optional Item?	Availability at Red Oak Roller	Availability at My Clothing	Online or local stores	Guidance when purchasing items / Expectations
PE KIT					
Royal blue 'shadow stripe' shorts	Essential	£5.15 to £6.84	£4.99	Yes	
Plain navy or black round neck sweater	Essential alternative to a royal blue jumper with logo	-	-	Yes	No stripes or other details – totally plain No zip tops or hoodies
Plain navy or black jogging bottoms	Essential for cold weather	£9.75 (up to age 11/12)	£6.99	Yes	Totally plain -no stripes or other details
Plain black or navy sports leggings	Optional – must be worn under blue shorts	-	-	Yes	-No logos, stripes down the side or other details (totally plain) -Must be worn <u>under</u> blue shorts
Trainers	Essential	-	-	Yes	Any colour and sensible design No hi-tops allowed
Plain black plimsolls	Optional	-	£5.50 - £6.70	Yes	-Velcro or slip on for indoor use but bare feet fine for gym and dance
SWIMMING Y4					
Plain, one piece swimsuit	One of these items is essential	£13.75	-	Yes	-No bikinis -As simple and plain as possible
Plain swimming trunks		£9.99	-	Yes	-No baggy, Bermuda style shorts. -No to be below the knee -As plain as possible
Plain swim hat	Essential (but one given free in autumn term)	£3.55	-	Yes	As plain as possible. For rubber style hats, we recommend putting talcum powder inside beforehand to ease application
Goggles	Optional	-	-	Yes	
Towel	Essential	-	-	Yes	An old towel from home will do!
Waterproof PE bag	Essential	£5.75	£5.99	Yes	This is needed to ensure their uniform doesn't get wet and that swim kit does not leak when on pegs

