



SUNNYMEDE JUNIOR SCHOOL

The Meadoway, Billericay, Essex CM11 2HL
 Headteacher: Mrs Ronnie Branch BEd (Hons). NPQH
 Telephone: 01277 651364 Fax: 01277 634209
 e-mail: admin@sunnymede-jun.essex.sch.uk
www.sunnymede-jun.ik.org

15th September 2015

Dear Parents / Carers,

Below is a list of extra-curricular clubs running this term, along with key information to help you and your child decide whether they would like to attend any of them. Please read all of the key information about clubs in this letter before making a decision. To save paper, we are only sending this letter by Parentmail. However, your child will come home with a hard copy of the reply slip this evening (coloured paper).

Clubs in Table 1:

Clubs in this table are run by members of staff or parents who have kindly offered their time to run a club. If your child would like to attend one or more clubs in table 1 below (except Multi-skills which is by invite only), please complete and return the reply slip below by **Thursday 17th September**. Please note that completing this reply slip below does not guarantee your child a place on the clubs; we will co-ordinate the responses and send out a letter to confirm which clubs your child has been selected. Between one and three selections can be made from table 1; please list in order of preference. Please note that invites for multi-skills club have been sent out separately.

TABLE 1							
Day	Time	What	Led by	Year groups	Cost	Start date	End date
Monday	3:15-4:15	Sewing	Mrs Jarmy	All	£2 per term	21/9/15	30/11/15
Monday	3:15-4:30	Art	Mrs Hervey	4/5/6	£2 per term	21/9/15	30/11/15
Tuesday	12:05-12:35	Lego	Mrs Burgess/ Mrs Freestone/Mrs Whaplington	All	N/A	22/9/15	1/12/15
Tuesday	3:15-4:30	Multi-sports	Ricky Juson	Invite only	N/A	15/9/15	1/12/15
Tuesday	3:15-4:15	U/S football	Mr McDermid	5,6	N/A	22/9/15	8/12/15
Wednesday	12:05-12:35	choir	Mrs Pye/ Mrs Whybrow	All	N/A	23/9/15	2/12/15
Wednesday	3:15-4:15	Netball	Miss Hicks	5,6	N/A	23/9/15	2/12/15
Wednesday	3:15-4:15	Tag Rugby	Mr Evans	All	N/A	23/9/15	2/12/15
Thursday	12:05-12:35	Homework	Mrs Bicheno / Miss King	All	N/A	1/10/15	10/12/15
Thursday	12:05 – 12:35	Recorders	Mrs Pye	All	N/A	24/9/15	3/12/15
Thursday	3:15-4:15	Dance (with cheerleading)	Miss Mitchell	All	N/A	24/9/15	3/12/15

Thursday	3:15-4:15	L/S Football	Mr McDermid	3/4	N/A	24/9/15	10/12/15
Thursday	3:15-4:30	Cookery	Miss Kneller & Miss Coombes	5/6	£2 per session -PAYG	24/9/15	3/12/15
Thursday	3:15-4:30	Green Club	Mrs Hathaway / Mrs Maclean	3/4	N/A	1/10/15	3/12/15
Friday	12:10-12:40	Ukelele	Mrs Grimes	4,5,6	£10	25/9/15	4/12/15

Clubs in Table 2:

These are run by external providers but take place in the school. If your child is interested in attending any of these clubs, please ask at the school reception for a letter / leaflet for the relevant club. Where available, the leaflets/letters for clubs in this section have also been uploaded to the 'Clubs' section of the school website and you can read the information and contact the club provider directly. A separate parentmail will be sent out about rock band.

TABLE 2							
Check separate parentmails/leaflets for these clubs or on the school website							
Day	Time	What	Led by	Year s	Cost	Start date	End date
Monday	3:30 – 4:15pm	Karate	Lisa Shaw	All	£3.50 per session (pay as you go)	14/9	30/11
Tuesday	7:45-8:45 am	U/S Basketball	James Potter	5,6	£45	15/9	15/12
Wednesday	7:45-8:45 am	L/S Basketball	James Potter	3,4	£45	16/9	16/12/15
Wednesday	3:30-4:30	Rock Band	Darran Smith	All	£4 per session	16/9	TBC
Friday	3:30 – 4:15pm	Tennis	Nicki Waring(BLTC)	All	£21	18/10	23/10/15

Other clubs:

Homework club takes place every Thursday lunchtime from 12:05 to 12.35. Children can attend as and when they need to on a Thursday lunchtime but must take responsibility for remembering to attend. They need to remember to bring any homework that needs completion, along with a pencil / pen etc. If they wish to complete their Mathematics homework, they will need to bring their password.

Information about sport related clubs

For sport related clubs that take place outside (netball, tag rugby, football), it is your child's responsibility to ensure that they have warm clothing and appropriate footwear. For football, children MUST have shin pads and long socks in order to participate. For all sports-related clubs, children should have a filled water bottle with their name on it.

Cancellation of clubs

Whilst we try not to cancel clubs, this is sometimes inevitable for a number reasons (weather, illness of the person running the club, other unforeseen circumstances) and we reserve the right to do so at short notice. If we do need to cancel a club at short notice, we will contact parents via parentmail or phone as soon as we can. Please ensure you are easily contactable by phone on the day of your child's club so you can pick up messages quickly, including in the event of an emergency during the club. Where a paid club is cancelled, an additional session will be re-scheduled or a reimbursement will be made for the missed session.

Selection for clubs

In general, clubs will be offered on a first come, first serve basis. However, to ensure that as many pupils as possible have the opportunity to attend at least one club, thus ensuring equality of opportunity, we reserve the right to take other factors into consideration. We cannot guarantee that every child can attend all the clubs of their choice. However, where we are unable to offer a club this term, we will place names on a waiting list and the attendees will be reviewed again for the spring term.

After School Collection arrangements

Children will only be allowed to attend after school activities on the understanding that they are collected promptly and in person by a parent or approved responsible adult or older sibling, as we need to ensure they reach home safely as it becomes dark early.

Duration of Clubs

The clubs run for the autumn term, except football (which runs until half term and attendance is reviewed thereafter). For safeguarding purposes, there is a maximum number of pupils who can attend. The start and end dates are noted on the table.

Expectation to attend

If your child has been accepted to attend a club, it is expected that they attend all sessions, unless ill. Those running clubs give their own time to run them and it is discourteous and disruptive if children do not attend regularly, particularly when there may be others on a waiting list.

Payments

Where there is a payment for a club, *please do not send in the payment with this reply slip*. Once we have allocated children to clubs, a confirmation slip will be sent home with your child, along with key information. At this point, you will be asked to sign a permission form and send in payment. By signing the permission form, it is assumed that you take on board the expectations set out in this letter.

Ronnie Branch
Headteacher

Extra-curricular Clubs – Autumn 2015 - Reply slip to register interest

Child's name: _____ **Class:** _____

This reply slip is only for clubs listed in TABLE 1 (excluding multi-sports)

My child is keen to attend the clubs below

Main preference	2 nd Preference	3 rd preference

If my child is selected for one or more of the clubs, I agree to pay any costs identified:

Yes / No* (*please delete as appropriate)

If my child is selected to attend a club that takes place after school, I confirm that I will organise for my child to be collected promptly and in person by myself or another responsible adult or older sibling

Yes / No* (*please delete as appropriate)

<input type="checkbox"/>	My child is in Year 5 and 6 and I give permission for him / her to walk home after the club (tick box)
--------------------------	--

Signed: _____ Relationship to child: _____