

**Minutes of Parents in Partnership Meeting
Community Room, Sunnymede Junior School
Monday 22nd April 2013 at 9am**

| | Name | Role | Class |
|----------|------------------|-----------------------|--------------|
| Present: | Ronnie Branch | Headteacher | |
| | Tracy Braby | Parent representative | 6K |
| | Amanda Freestone | Parent representative | 3V |
| | Sam Theedom | Parent representative | 4H |
| | Joy Fisher | Parent representative | 4H |
| | Julie Riches | Parent representative | 6K & 5S |

1. Welcome and apologies

Mrs Branch opened the meeting and apologies were received from Dawn Locks, Louise Loss, Sue Burton, Charissa Guy, Cariann Everard, Sharon Smith, Katy Vandal

2. Minutes of the last meeting

These were agreed.

3. Notification of AOB

RB explained that the school should send out a general Ofsted style questionnaire to parents each year. This has now been agreed and will be sent out with a covering letter next week.

RB confirmed that, although our P E Co-ordinator (Mr Varley) has left, Sunnymede will still be taking part in the District Sports this term. A new PE Co-ordinator will be appointed for September 2013. RB explained that other schools take a more strategic view about what they do and make sure it is not the same teacher who attends every sporting event. It was suggested that parents could help and RB confirmed that this was something that could be looked at in the long term, although many parents do already help with transport to and from events and one parent is helping with the basketball.

4. Music / Open evening update

RB confirmed that all the music teachers were aware of this event and the choir was also learning new songs. Wendy Whybrow is organising this.

5. Skills audit for parents

The draft skills audit document was circulated for discussion. No changes were considered necessary so this was approved. It was agreed it would be given out at the parent consultation evening in the Autumn term. It will also be included in the induction pack for mid term new joiners .

6. Review of Acceptable Internet and Computer Use Agreement

RB explained that, technically, what goes on outside school is not our responsibility, but it is our responsibility to train our children to behave responsibly to others and to use the internet safely. She also said it was our responsibility to support parents in helping their child to use the internet safely. The document was circulated and agreed. One parent

suggested - and others agreed - that one particular statement should be highlighted in bold as it was particularly important. RB agreed to this. RB stated that once it has been approved by governors it will be given to the children to sign. Teachers will go through it with their classes. It will also form part of the induction pack for new joiners. The agreement will be promoted annually and children reminded constantly.

In addition, the school has arranged an E-Safety Awareness course for parents/carers, to be followed by a meeting for staff.

7. Policy Review: Home School Agreement

RB circulated a copy of the existing Home School Agreement which she felt was old and rather confusing. RB has drafted a new Home School Agreement which she circulated and asked for feedback. Points made were:

- It needs to be made clearer that parents take responsibility for their child if they are on the school premises before 8.45am
- School meals should be paid for promptly
- Payment of school trips - RB to check if this is legal and to keep in if it is
- Safe use of ICT to be included
- Consider adding 'please contact the school if you would like to discuss any aspect of of this agreement'
- The order of the bullet points would also be reviewed

8. PiP Representatives for 2013-2014

As the academic year is coming to an end, RB wanted the meeting to consider the best way to recruit PiP representatives for next year. As last year had been an 'open' invitation, RB wondered whether the diversity of parents may be more recognized by randomly inviting parents to join, as all parental views are valuable. Some parents may welcome being invited rather than volunteering. It was agreed this approach was definitely worth a try to see how it goes.

RB asked whether parents had approached the PiP reps with any issues or feedback on the changes taking place. The feeling is that there are more questions from the Yr 2 parents about the move to KS2. The current Yr 3 representatives said the communication from school has been good. The website is now really useful and informative and the photos from the York trip were really appreciated.

RB expressed how valuable the input from the PiP has been this year.

9. Any other business

- RB advised that the homework policy is still being written but this will be in place for the next academic year, and hopefully ready to review at the next meeting
- RB advised that the behaviour policy is almost ready and will be reviewed at the next meeting

10. Agree date and agenda for next meeting

- Date of next meeting - 2pm on Monday 17th June
- Update on PE Co-ordinator for next academic year
- Review draft behavior policy and homework policy
- Consider the possibility of a short residential trip in Yr 4/5 in the future

- Continuation of Yr 4 swimming lessons 2013/14

Date of next meeting:

2pm Monday 17th June - Community room

